PERSONNEL / PAYROLL INTERFACE WORKAROUND

CPMS CONTROL NUMBER: | 03-0008

ISSUE DATE: 18-Apr-2003	**PR/DAR NO:**
RESCIND DATE:	**REMEDY NO:**

PROBLEM :   **PERSONNEL** ☒   **PAYROLL** ☒

Retroactive Pay Adjustments for Transferred Employees Remaining in same Payroll Office.

If an employee transferred to another agency/servicing agency after the retroactive pay adjustment effective date, yet remained in the same payroll office, the losing agency/servicing agency will be processing the pay adjustments and all corrections to transactions through the date of transfer. Since these employees are now serviced by another agency/servicing agency, the transactions will reject back to personnel without updating the employee's record. Current DCPS edits will not allow these types of transactions to be processed if received from a different agency/servicing agency than what the employee is currently serviced by.

WORKAROUND: **PERSONNEL** ☒   **PAYROLL** ☒

PERSONNEL: Fax the SF-50 to payroll and provide the appropriate notification through payroll office Remedy.

PAYROLL: Manually enter the Pay Adjustment action to allow for timely payment to employee. DO NOT change the employee's Servicing Agency to the value on the SF50 when entering these transactions.

NOTE: This is a workaround to be used only for the retroactive pay adjustments and intervening actions for transferred employees that are processed by the losing agency/servicing agency, yet remained in the same payroll office.

DATE TO DFAS/CPMS: 17-Apr-2003

FIX DATE:

PATCH/RELEASE NUMBER:

POC: KAREN AHEARN, SMO, PCS